



Troop 225

## Junior Leader Job Description Troop Quartermaster



**INTRODUCTION:** When you accepted the position of troop quartermaster, you agreed to provide service in our troop. This responsibility should be fun and rewarding. This job description provides some of the things you are expected to do while serving as a junior leader. You should make notes on this sheet as you participate in an introduction to leadership conference an adult troop leader.

---

**RESPONSIBLE TO:** Senior patrol leader & Assistant Scoutmaster - Quartermaster

---

### **SPECIFIC DUTIES:**

- Keep records of patrol and troop equipment
  - Keep equipment in good repair
  - Issue equipment and see that it is returned in good order
  - Suggest new or replacement items
  - Work with Assistant Scoutmaster in charge of Quartermaster duties.
  - Set a good example.
  - Wear the uniform correctly
  - Live by the Scout Oath and Law.
- 

**Resources:** As a troop quartermaster, there are many resources available to you to help you do your job. These include people such as your Scoutmaster; assistant Scoutmasters, and troop committee members. Other resources include your fellow troop junior leaders, teachers, religious advisers, and community leaders. Some literature items that can help you follow:

- ✓ Boy Scout Handbook
- ✓ Junior Leader Handbook
- ✓ Scoutmaster Handbook
- ✓ Woods Wisdom, Troop Program Features
- ✓ Fieldbook
- ✓ Boy Scout Songbook
- ✓ Boy Scout Requirements
- ✓ Boys' Life
- ✓ Copy of troop rules and policies
- ✓ Troop & patrol rosters
- ✓ Activity calendars (troop, district, schools)
- ✓ Equipment Catalogs (BSA, Campmor, REI, etc)
- ✓ Troop equipment inventory book
- ✓ WWW Links such as:
  - ✓ [www.troop225.org](http://www.troop225.org) (Troop 225 Homepage)
  - ✓ [www.conestogagpc.org](http://www.conestogagpc.org) (Conestoga District Homepage)
  - ✓ [www.gpc-bsa.org](http://www.gpc-bsa.org) (Greater Pittsburgh Council Homepage)
  - ✓ [www.macscouter.com](http://www.macscouter.com) (Misc. scouting links)